



**North Bay-Mattawa Source Protection Authority (SPA)  
Members Meeting for January 15, 2025  
at 4:30 pm IN PERSON,  
OR immediately after the NBMCA Members meeting  
NBMCA's Natural Classroom, 15 Janey Avenue, North Bay, Ontario**

## **A G E N D A**

### **Procedural Matters**

1. Acknowledgement of Indigenous Traditional and Treaty Lands
2. Approval of the Agenda
3. Delegation(s)
4. Declaration of Pecuniary Interest
5. Appointment of CAO, Secretary Treasurer as Chair
6. Election of Officers:
  - Chair of the SPA Board
  - Vice Chair of the SPA Board
7. Adoption of Previous Minutes of December 16, 2024

### **Presentations**

### **Program Update**

8. Interim CAO Secretary Treasurer

### **Other Business**

9. New Business
10. Adjournment



**NORTH BAY-MATTAWA SOURCE PROTECTION AUTHORITY  
MINUTES  
of the**

**FIRST** meeting of the North Bay-Mattawa Source Protection Authority was called to order at 5:04 p.m. on January 15, 2025 in the NBMCA's Natural Classroom, 15 Janey Avenue, North Bay Ontario.

**MEMBERS PRESENT:**

Callander, Municipality of	-	Grant McMartin
Chisholm, Township of	-	Nunzio Scarfone
Calvin, Township of	-	Bill Moreton
East Ferris, Municipality of	-	Steve Trahan
Mattawan, Municipality of	-	Michelle Lahaye
Nipissing, Township of	-	Steve Kirkey
North Bay, City of	-	Lana Mitchell
North Bay, City of	-	Peter Chirico
North Bay, City of	-	Chris Mayne
Papineau –Cameron, Township of	-	Shelley Belanger
Powassan, Municipality of	-	Dave Britton
South River, Village of	-	Teri Brandt
Strong, Township	-	Jim Ronholm

**MEMBER(S) ABSENT:**

Bonfield, Township of	-	Steve Featherstone
Mattawa, Town of	-	Loren Mick

**ALSO PRESENT:**

Robin Allen, Interim CAO, Secretary-Treasurer  
Rebecca Morrow, Human Resources Coordinator/Executive Assistant/Deputy CAO  
Aaron Loughheed, Manager, Finance  
Angela Mills, Water Resources Specialist  
Ella Bird, Deputy Chief Building Official, On-Site Sewage Systems

**1. Acknowledgement of Indigenous Traditional and Treaty Lands**

Michelle Lahaye read the Acknowledgement of Indigenous Traditional and Treaty Lands.

**2. Approval of the Agenda**

After discussion the following resolution was presented:

Resolution No. SPA01-25, Kirkey-Trahan

**THAT** the agenda be approved as presented.

Carried Unanimously

### **3. Delegations**

No delegations

### **4. Declaration of Pecuniary Interest**

None declared.

### **5. Appointment of the CAO, Secretary Treasurer as Chair**

After Discussion, the following resolutions were presented:

Resolution No. SPA02-25, Brandt-Lahaye

**THAT** the Interim Chief Administrative Officer be appointed as Chair for the purpose of conducting the election of Source Protection Authority Chair and Vice Chair.

Carried Unanimously

### **6. Election of Officers**

The Acting Chair reviewed the election procedures with the members. After discussion, the members were invited to proceed with a call for nominations for the position of Chair.

Dave Britton nominated Michelle Lahaye

After a second and third call for nominations with no response the acting Chair asked Michelle if she was willing to accept the nomination. Michelle accepted, and the following resolution was presented:

Resolution No. SPA03-25, Mitchell-McMartin

**THAT** nominations for the position of Chair are closed.

Carried Unanimously

The Acting Chair then called for nominations for the position of Vice Chair.

Shelley Belanger nominated Lana Mitchell

After a second and third call for nominations with no response the acting Chair asked Lana if she was willing to accept the nomination. Lana accepted and, the following resolution was presented:

Resolution No. SPA04-25, Mayne-Moreton

THAT nominations for the position of Vice-Chair are closed.

Carried Unanimously

**7. Adoption of Previous Minutes of December 16, 2024**

After discussion the following resolution was presented:

Resolution No. SPA05-24, Kirkey-Brandt

THAT the minutes of the meeting held December 16, 2024 are adopted as written.

Carried Unanimously

**8. Interim CAO's Report**

Robin Allen updated members on the Section 36 updates and provided a program update. After discussion the members thanked Robin for her update and the following resolutions were presented:

Resolution No. SPA06-25, Belanger-Moreton

**THAT** the section 36 updates be submitted to MECP after the 35-day municipal consultation period is complete.

Carried Unanimously

Resolution No. SPA07-25, Brandt-Ronholm

**THAT** Kevin Taylor be removed from the selection committee for the Source Protection Committee, and that Angela Mills be added to the selection Committee for the purpose of conducting interviews and making recommendations for nine (9) individuals to be appointed to the Source Protection Committee.

Carried Unanimously

**9. New Business**

None.

**10. Adjournment (5:14 p.m.)**

As there was no new business, the following resolution was presented:

Resolution No. SPA08-25, Moreton-Kirkey

**THAT** the meeting is adjourned, and the next meeting be held at the call of the Chair.

Carried Unanimously



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Michelle Lahaye, Chair



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Dave Mendicino, Interim CAO Secretary Treasurer