

North Bay-Mattawa Conservation Authority

Board of Director's Meeting

Board of Director's Meeting No. BOD-11-25
December 17, 2025
15 Janey Avenue, North Bay, ON P1C 1N1 and Zoom

Meeting Minutes

Member(s) Present (in person)

Mattawan, Municipality of
North Bay, City of
Powassan, Municipality of

Michelle Lahaye
Lana Mitchell
Dave Britton

Member(s) Present (Zoom)

Bonfield, Township of
Callander, Municipality of
Chisholm, Township of
East Ferris, Municipality of
Mattawa, Town of
North Bay, City of
Papineau Cameron, Township of

Steve Featherstone
Grant McMartin
Nunzio Scarfone
Lauren Rooyakkers
Loren Mick
Peter Chirico
Shelley Belanger

Member(s) Absent

Calvin, Township of
North Bay, City of

Bill Moreton
Chris Mayne

Also Present

Manager, Finance
Engineering & Development Officer
Planning & Development Officer
CBO, Manager, OSS Program
Manager, DWSP

Aaron Lougheed
Githan Kattera
Hannah Wolfram
Kris Rivard
Liza Vandermeer

Community Relations Coordinator
Guest (Zoom)

Paula Loranger
Mike Wilmon, CBO Perry Township

1. Acknowledgement of Indigenous Traditional and Treaty Lands

The meeting was called to order at 5:02 pm, and the acknowledgement of Indigenous Traditional and Treaty Lands was read by Dave Britton.

2. Declaration of Pecuniary Interest

None Declared

3. Adoption of Agenda

Resolution #120-25

Moved by Dave Britton

Seconded by Steve Featherstone

THAT the Agenda for the December 17, 2025 meeting of the Board of Directors be approved as amended. **Carried**

Additions: Correspondence - Staff Recognition, New Business - Weather Stations

4. Adoption of Previous Minutes of November 12, 2025

Resolution #121-25

Moved by Grant McMartin

Seconded by Shelley Belanger

THAT the minutes of November 12, 2025 meeting be approved as presented. **Carried**

5. Correspondence

5.1 ERO 025-1387 – Proposed administrative changes to OBC related to transfer of enforcement authority of on-site sewage systems.

Resolution #122-25

Moved by Dave Britton

Seconded by Lauren Rooyakkers

THAT the 2026 Budget be approved. **Recorded vote per Dave Britton.**

YES

NO

Lauren Rooyakkers

Dave Britton

Steve Featherstone

Lana Mitchell

Peter Chirico

Loren Mick

Nunzio Scarfone
Grant McMartin
Michelle Lahaye
Shelley Belanger

5.2 Staff Recognition – Kris Rivard, CBO – OSS and Becky DaRosa, Receptionist were recognized on a Google review for excellent customer service during an in-person consultation.

6. Business Report – Section 28 – Summary for October/November

Resolution #123-25

Moved by Peter Chirico

Seconded by Loren Mick

THAT the minutes Section 28 summary for October/November be accepted as presented and attached to the minutes. **Carried**

7. Business Report – 2026 Budget

Resolution #124-25

Moved by Peter Chirico

Seconded by Grant McMartin

THAT the 2026 Budget be approved. **Recorded vote per Michelle Lahaye.**

YES

Lauren Rooyakkers

Dave Britton

Steve Featherstone

Lana Mitchell

Peter Chirico

Loren Mick

Nunzio Scarfone

Grant McMartin

NO

Michelle Lahaye

Shelley Belanger

8. New Business

8.1 Weather Stations

Resolution #125-25

Moved by Dave Britton

Seconded by Grant McMartin

THAT the 2026 operational year includes ensuring that the weather stations are installed and operational in all member municipalities. **Carried**

8.2 ERO-025-1257 – Proposed boundaries for the Regional Consolidation of Ontario's Conservation Authorities.

Resolution #126-25

Moved by Peter Chirico

Seconded by Dave Britton

THAT the NBMCA endorses the attached resolution and submits such to the ERO 025-1257 consultation process. **Recorded vote per Dave Britton.**

YES

NO

Lauren Rooyakkers

Dave Britton

Steve Featherstone

Lana Mitchell

Peter Chirico

Loren Mick

Nunzio Scarfone

Grant McMartin

Michelle Lahaye

Shelley Belanger

9. Closed Meeting

Resolution #127-25

Moved by Lauren Rooyakkers

Seconded by Nunzio Scarfone

THAT the meeting moves into a closed session to discuss client privileges including communications necessary for that purpose and personnel matters about identifiable individuals. **Carried**

Resolution #135-25

Moved by Dave Britton

Seconded by Shelley Belanger

THAT the meeting moves out of the closed session and back into an open meeting at 7:44 pm. **Carried**

10. Adjournment

Resolution #136-25

Moved by Bill Moreton

Seconded by Lauren Rooyakkers

THAT the meeting be adjourned at 7:45 pm and the next meeting be held on Wednesday January 14, 2026, or at the call of the Chair. **Carried**

X

Lana Mitchell
Acting Chair

DRAFT