



North Bay-Mattawa Conservation Authority Board of Director's Meeting

Board of Director's Meeting No. BOD-02-26
March 11, 2026
15 Janey Avenue, North Bay, ON P1C 1N1 and Zoom

Meeting Minutes

Member(s) Present (Zoom)

Bonfield, Township of	Steve Featherstone
Calvin, Township of	Bill Moreton
Chisholm, Township of	Nunzio Scarfone
East Ferris, Municipality of	Lauren Rooyakkers
Mattawa, Town of	Loren Mick
Mattawan, Municipality of	Michelle Lahaye
North Bay, City of	Peter Chirico (left at 5 pm)
Papineau Cameron, Township of	Shelley Belanger
Powassan, Municipality of	Dave Britton

Member(s) Present (In person)

North Bay, City of	Lana Mitchell
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Also Present (in person)

CBO, Manager, OSS Program	Kris Rivard
General Manager/Manager, DWSP	Liza Vandermeer

Member(s) Regrets

Callander, Municipality of	Grant McMartin
North Bay, City of	Chris Mayne

1. Acknowledgement of Indigenous Traditional and Treaty Lands

The meeting was called to order at 4:05 pm, and the acknowledgement of Indigenous Traditional and Treaty Lands was read by Lana Mitchell.

2. Declaration of Pecuniary Interest

None Declared.

3. Adoption of Agenda

Resolution #47-26

Moved by Lauren Rooyakkers

Seconded by Loren Mick

THAT the Agenda for the March 11, 2026 meeting of the Board of Directors be approved as amended. **Carried**

Additions/Changes: Correspondence – 3 added and 2 moved to closed meeting, item 9 deferred to April meeting, New Business – Provincial Announcement regarding Consolidation.

4. Adoption of Previous Minutes of February 11, 2026

Resolution #48-26

Moved by Bill Moreton

Seconded by Lauren Rooyakkers

THAT the Minutes of the February 11, 2026 meeting of the Board of Directors be approved as amended. **Carried**

5. Delegations

None.

6. Correspondence

6.1 Letter dated March 10, 2026 from Ministry of Environment, Conservation and Parks – Re: Planning & Development Fee Freeze

6.2 Board Remuneration – deferred to closed meeting

6.3 Property matters – deferred to closed meeting

7. OSS Year-end summary

Resolution #49-26

Moved by Bill Moreton

Seconded by Steve Featherstone

THAT the Board receive for information only, Board Report No. 26-OSS-01 On-site Sewage System Permits – January to December 2025 Summary and that the report be appended to the minutes. **Carried.**

8. OSS Staffing Report

Kris Rivard, CBO, Manager, OSS Program gave a verbal update on the hiring of a new inspector Cole Reid to assist with inspections and the mandatory maintenance inspections (over 250 in 2026).

9. Integrated Watershed Management Program presentation

Deferred to the April Board meeting due to technical difficulties.

10. New Business

- 10.1 March 10, 2026 – Provincial Announcement – update on Conservation Authority Consolidation.

Resolution #50-26

Moved by Bill Moreton

Seconded by Shelley Belanger

THAT the Board approves the engagement of the NBMCA Chair (L. Mitchell) and the General Manager (L. Vandermeer) as the participants in the Provincial Transitional Process moving forward. **Carried.**

11. Closed Meeting

Resolution #51-26

Moved by Peter Chirico

Seconded by Lauren Rooyackers

THAT the meeting moves into a closed session at 4:19 pm to discuss client privileges including communications necessary for that purpose and personnel matters about identifiable individuals. **Carried.**

Resolution #54-26

Moved by Bill Moreton

Seconded by Loren Mick

THAT the meeting moves out of the closed session and back into an open meeting at 4:45 pm. **Carried.**

Board Renumeration – discussed in camera and the following Resolution was passed.

Resolution #55-26

Moved by Peter Chirico

Seconded by Shelley Belanger

THAT the Chair honorarium for 2025 at \$2,500 annually for Michelle Lahaye be prorated to her time as chair (10 months).

THAT the \$1,500 mileage, honorarium for chair attendance at special circumstances meetings be given as per past practice and organizational motion.

AND FURTHER that all income is taxable and treated as such. **Carried.**

12. Adjournment

Resolution #56-26

Moved by Loren Mick

Seconded by Steve Featherstone

THAT the meeting be adjourned at 5:53 pm and the next meeting be held on Wednesday April 8, 2026, or at the call of the Chair. **Carried**

X 

Lana Mitchell
Chair