



**North Bay-Mattawa Conservation Authority
Members Meeting
June 23, 2021 at 5:30pm
VIA ZOOM**

AGENDA

Procedural Matters

1. Approval of the Agenda
2. Delegation(s)
3. Declaration of Pecuniary Interest
4. Adoption of Previous Minutes from May 26, 2021

Presentation

5. Laurentian Ski Hill Snowboarding Club (LSHSC) year-end update

Written Reports

6. Section 28 Approvals Report (**Appendix #1**)
7. Boardwalk of Champions Fundraiser (**Appendix #2**)

Discussion

8. Low Water Level Response
9. Deferred Revenue

Other Business

10. New Business
11. Adjournment

**NORTH BAY-MATTAWA CONSERVATION AUTHORITY
MINUTES
of the**

SIXTH meeting of the North Bay-Mattawa Conservation Authority held at 5:30 p.m. on June 23, 2021 as an electronic meeting via Zoom.

MEMBERS PRESENT:

Callander, Municipality of	-	Irene Smit	(5:31pm – 6:24pm)
Calvin, Township of	-	Sandy Cross	(5:31pm – 6:24pm)
Chisholm, Township of	-	Nunzio Scarfone	(5:31pm – 6:24pm)
Mattawan, Municipality of	-	Michelle Lahaye	(5:31pm – 6:06pm)
North Bay, City of	-	Simon Blakeley	(5:31pm – 6:24pm)
North Bay, City of	-	Dave Mendicino	(5:31pm – 6:24pm)
North Bay, City of	-	Chris Mayne	(5:31pm – 6:24pm)
Papineau –Cameron, Township of	-	Shelley Belanger	(5:31pm – 6:24pm)
Powassan, Municipality of	-	Dave Britton	(5:31pm – 6:24pm)

MEMBERS ABSENT:

Bonfield, Township of	-	Jane Lagassie
East Ferris, Municipality of	-	Rick Champagne
Mattawa, Town of	-	Loren Mick

ALSO PRESENT:

Brian Tayler, CAO, Secretary-Treasurer
Kurtis Romanchuk, Water Resources Engineer
John Strang, Laurentian Ski Hill and Snowboarding Club
Paula Loranger, Community Relations coordinator
Paula Scott, Director of Planning and Development/ Deputy CAO
Peter Rooney, Laurentian Ski Hill and Snowboarding Club
Rebecca Morrow, Administrative Assistant
Sue Buckle, Manager, Communications and Outreach
Troy Storms, Manager, Lands & Stewardship

1. Approval of the Agenda

Prior to the approval of the Agenda the Chair requested that all attendees observe a moment of silence in remembrance of former Chisholm Mayor Leo Jobin who recently passed away. After kind words and condolences, the Chair extended regrets on behalf of Jane Lagassie, and the following resolution was presented:

Resolution No. 50-21, Lahaye-Scarfone

THAT the agenda be approved as presented.

Carried Unanimously

2. Delegations

No delegations.

3. Declaration of Pecuniary Interest

None declared.

4. Adoption of Previous Minutes of May 26, 2021

After discussion, the following resolution was presented:

Resolution No. 51-21, Mayne-Belanger

THAT the minutes from May 26, 2021 are adopted as presented.

Carried Unanimously

5. Laurentian Ski Hill Snowboarding Club (LSHSC) year-end update

John Strang and Peter Rooney of LSHSC gave a budget, financial and program update to members. After discussion, the members thanked John and Peter for their update and the following resolution was presented:

Resolution No. 52-21, Smit-Cross

THAT the Laurentian Ski Hill Snowboarding Club is thanked for their annual program update.

Carried Unanimously

6. Section 28 Approvals

The members reviewed the report. After discussion, the following resolution was presented:

Resolution No. 53-21, Lahaye-Mayne

THAT the Development, Interference with Wetlands and Alterations to Shorelines and watercourses June 17, 2021 board report is received and appended to the minutes of this meeting.

Carried Unanimously

7. “Boardwalk of Champions” Fundraiser

Sue Buckle and Paula Loranger presented their report on the “Boardwalk of Champions” Fundraiser initiative. After discussion, the members thanked Sue and Paula for their report and presentation and the following resolution was presented:

Resolution No. 54-21, Smit-Scarfone

THAT the “Boardwalk of Champions” June 23, 2021 board report is received and endorsed for implementation, and;

THAT the report be appended to the minutes of this meeting.

Carried Unanimously

8. Low Water Level Response

Kurtis Romanchuk gave an update to members on the Low Water Level Response. After discussion, members requested another update at the next Members meeting scheduled for August 18, 2021, and the members thanked Kurtis for his update.

9. Deferred Revenue

Brian Tayler and Troy Storms gave an update to members on Deferred Revenue including some upcoming repairs to the Tower located at the NBMCA main office at 15 Janey Avenue, North Bay and the demolition of buildings located at 701 Oak Street East, North Bay. Tender information for the Oak street project will be sent to the members once they are received. After discussion, the members thanked Brian and Troy for their update and the following resolution was presented:

Resolution No. 55-21, Mayne-Smit

THAT the Members approve of the transfer of \$141,661.08 from the Lands and Property deferred

revenue account to the Lands and Property Capital account to assist with demolition of 701 Oak Street East buildings and/or repair of the tower deck at the Main Office at 15 Janey Avenue.

Carried Unanimously

10. New Business

Brian Tayler gave an update to members on the recent Provincial cabinet shuffle, and the appointment of newly appointed Ministers to the Ministry of Environment, Conservation and Parks (MECP), the Ministry of Natural Resources and Forestry (MNR) and Ministry of Northern Development and Mines (ND&M). The members thanked Brian for his update.

12. Adjournment (6:24 p.m.)

As there was no further new business, the following resolution was presented:

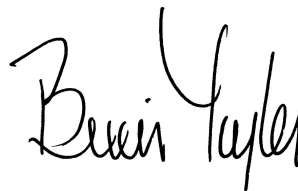
Resolution No. 56-21, Belanger-Cross

THAT the meeting be adjourned, and the next meeting be held at 5:30 pm on Wednesday August 18, 2021 at in a format to be decided or at the call of the Chair.

Carried Unanimously



Dave Mendicino, Chair



Brian Tayler, Chief Administrative Officer, Secretary Treasurer

TO: The Chairman and Members
of the Board of Directors,
North Bay-Mattawa Conservation Authority

ORIGIN: Valerie Murphy, Regulations Officer

DATE: June 17, 2021

SUBJECT: Report On Development, Interference with Wetlands, and Alterations to Shorelines and Watercourses Permits for the members information and an Interim Reporting on Timelines Update

Background:

Section 28 of the *Conservation Authorities Act*, and subsequently Ontario Regulation 97/04 empowers each Conservation Authority to establish their own regulation to prevent the loss of life and property due to flooding and erosion, and to conserve and enhance natural resources. On May 4, 2006 the North Bay-Mattawa Conservation Authority (NBMCA) received its regulation entitled the Development, Interference with Wetlands, and Alterations to Shorelines and Watercourse Regulation (Ontario Regulation 177/06). This regulation will continue to be used as the tool by which the NBMCA manages issues related to development in natural hazard areas including areas with floodplains, wetlands and steep slopes. Within this regulation, a permit may be given by an Authority for development applications within the Authority's jurisdiction for:

28(1)(b) prohibiting, regulating or requiring permission of the authority for straightening, changing, diverting or interfering in any way with the existing channel of a river, creek, stream or watercourse, or for changing or interfering in any way with a wetland;

28(1)(c) prohibiting, regulating or requiring the permission of the authority for development if, in the opinion of the authority, the control of flooding, erosion, dynamic beaches or pollution or the conservation of land may be affected by the development.(Conservation Authorities Act, R.S.O. 1990, Chapter C.27).

On February 8, 2013, the amended Ontario Regulation 177/06 came into effect. These amendments were approved by the NBMCA Board of Directors on December 19, 2012. One of the amendments that was included, and which was approved by the NBMCA Board of Directors, included the delegation of approvals of permit applications to the following designated employees:

- Chief Administrative Officer, Secretary-Treasurer
- Director, Planning & Development

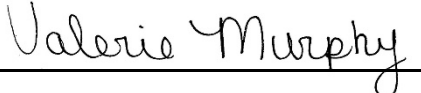
As such, this Board Report is being presented to the NBMCA Board of Directors for information purposes.

Analysis:

Eleven new permits and two permit amendments have been issued by the Conservation Authority since the previously approved minutes as per the policies, procedures and guidelines of the NBMCA under Development, Interference with Wetlands and Alterations to Shorelines and Watercourse Regulation. A table summarizing the details of these permits is attached to this report.

Of the newly issued permits, three were issued for the construction of accessory structures (e.g., decks, sheds). Two permits were issued for each of the following activities: construction of docks, construction of roads with culverts and reconstruction of existing dwellings. One permit was issued for each of the following activities: placement of fill and the stabilization of an existing slope with rock.

The permit amendments were for the extension of an existing retaining wall and landscaping and the second was for the construction of a gazebo.



Valerie Murphy, Regulations Officer



Brian Tayler, CAO-Secretary Treasurer

DEVELOPMENT, INTERFERENCE WITH WETLANDS AND ALTERATIONS TO SHORELINES AND WATERCOURSES

FOR NBMCA BOARD INFORMATION ON: June 17, 2021

PERMIT YEAR: 2021

File No.	Name of Applicant	Municipality	Legal Description/ Address	Name of Regulated Feature	Nature of Work	Date Complete Application Received	Development, Interference with Wetlands and Alterations to Shorelines and Watercourses
							Permit No./Date of Issuance
RNB-21-37	Mitchell Jensen Architects co Near North District School Board	North Bay	539 Chippewa Street West – Chippewa High School	Chippewa Creek	To replace existing storm water culvert near creek	May 31, 2021	#45-21 June 3, 2021
RCALL-20-11	Andrzej Smutek	Callander	397 Birchgrove Drive East	Unnamed watercourse and wetland	To place fill on lot	May 31, 2021	#46-21 June 3, 2021
RNB-21-39	Dan Desrochers	North Bay	133 Campbell Ave	Lake Nipissing	To construct a marine rail system for boat storage, to repair concrete base along retaining wall and remove roof on existing boathouse	June 1, 2021	#47-21 June 10, 2021
RNB-21-38	Kam and Terra Nevrencan	North Bay	2709 Northshore	Trout Lake	To construct a dock, deck, shed and fire pit	June 2, 2021	#48-21 June 10, 2021
RNB-21-40	Johannes and Vanda Davel	North Bay	835 Regal Road	Trout Lake	To stabilize slope in lakefront yard	June 10, 2021	#49-21 June 10, 2021
RNB-21-41	Trevor Schindeler	North Bay	431 Regal Road	Trout Lake	To demolish existing dwelling and reconstruct new dwelling	June 2, 2021	#50-21 June 10, 2021

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RNB-21-42	Phylip Doyon	North Bay	23 Trillium Drive	Parks Creek PSW	To construct an extension to an existing deck	June 7, 2021	#51-21 June 17, 2021
RNB-21-43	Jeff Hankin	North Bay	Land adjacent to Highway 17 West near Duchesnay Creek	Unnamed tributaries to Duchesnay Creek and wetland	To construct a road and water crossings to access existing transmission line	June 14, 2021	#52-21 June 17, 2021
RCALL-21-03	Rotary's Camp Tillicum	Callander	774 Tillicum Bay Road	Lake Nipissing	To demolish and reconstruct building in larger footprint	June 9, 2021	#53-21 June 17, 2021
RMATT-21-02	Roger Terman	Mattawa	276 Timmins Street	Mattawa River	To reconstruct existing deck and construct new dock	June 10, 2021	#54-21 June 17, 2021
RBO-21-02	Caroline Thompson	Bonfield	63 Lakeshore Road	Lake Nosbonsing	To relocated existing shed and deck on property near the shoreline	June 13, 2021	#55-21 June 17, 2021
Amendments							
RCALL-20-06	Tim Falconi	Callander	419 Main St South	Callander Bay	To extend existing retaining wall, to place pavers and replace grown in beach sand	June 9, 2021	#35-20 Amendment #1 June 10, 2021

DEVELOPMENT, INTERFERENCE WITH WETLANDS AND ALTERATIONS TO SHORELINES AND WATERCOURSES

FOR NBMCA BOARD INFORMATION ON: June 17, 2021

PERMIT YEAR: 2021

RNB-20-17	Noella Raymond	North Bay	16 Balmoral Cres	Parks Creek PSW	To construct a new gazebo	June 3, 2020	#37-20 Amendment #1 June 10, 2021
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TO: The Chairman and Members
of the Board of Directors,
North Bay – Mattawa Conservation Authority

ORIGIN: Sue Buckle, Manager, Communications and Outreach

DATE: June 23, 2021

SUBJECT: “Boardwalk of Champions”

Background:

NBMCA’s mission and vision call for NBMCA to provide leadership in watershed management through promotion of conservation awareness in cooperation with others.

Our watershed overflows with champions, people whose actions - big and small - have contributed to the health and well-being of our families, our neighbourhoods, our communities, our environment and conservation awareness within our watershed.

The richness of our communities is built on the actions of champions - a grandparent sharing the music of a red wing blackbird’s spring song on a nature walk, a scout leader showing his scout troop how to plant a tree, a child picking up litter and putting it in a garbage can, a business owner choosing an environmentally sustainable production process, a teacher instilling a sense of stewardship to students, a dog lover scooping their pet waste while walking their dog on leash in a conservation area.

These people are true champions! These are people we can celebrate!

NBMCA’s “Boardwalk of Champions” is an opportunity for individuals, organizations, businesses and the community to celebrate the Champion in their personal life AND support NBMCA’s environmental outreach initiatives. A Champion could be someone who has inspired them, someone they would like to thank or acknowledge, or someone who has contributed to the social, economic and environmental well being of our watershed.

The “Boardwalk of Champions” is a fundraiser for NBMCA’s outreach initiatives, including NBMCA’s Educational Bursaries Program at Nipissing University, Canadore College and the four high school Environmental High Skills Major programs. Other outreach initiatives that will benefit from this campaign include the Chippewa Creek EcoPath Festival, the Mattawa River Canoe Race, and a variety of community environmental and outreach events where NBMCA continues to promote conversation awareness in collaboration with others.

Analysis:

Individuals, organizations and businesses who donate \$100 to NBMCA’s outreach initiatives in honour of a “Champion” in their life will be acknowledged with a metal “Pinecone” plaque, affixed to the handrailing of one of the steel boardwalks in an NBMCA Conservation Area or trail.



NBMCA currently has steel boardwalks which could accommodate the “Pinecones” at Eau Claire Gorge Conservation Area and the Kinsmen Bridge over Main St. North Bay. There is also a new pedestrian bridge planned for this fall over Chippewa Creek at Oak St which will restore the link to the Kinsmen Trail there. In total, approximately 372 ft of railings would be available to display a “Pinecone”. Approximately 1000 “Pinecones” could be affixed to these handrails. Outreach is working in collaboration with the Lands program on the logistics of the installations.

The fundraising goal would be 750 donations of \$100 totalling \$75,000. Campaign timeline would include a launch in July with the first installation of “Pinecones” at Eau Claire Gorge Conservation Area in September to coincide with an official opening ceremony of the new Eau Claire pedestrian bridge (subject to COVID restrictions).

Communications & Outreach is currently developing a promotion/marketing plan which would include the development of a variety of collateral including webpage, social media infographics, promotional pieces, video, online advertising, media releases and contact with local “influencers” who would help champion and promote the campaign. Communications & Outreach is working in collaboration with the Lands program on the logistics of the installations. A charitable receipt would be given for all or a portion of the donation. (pending clarification from the auditors)

We invite each of the Board Members to be a Champion for the “Boardwalk of Champions” and be among the first 50 donors to contribute and honour their own personal Champions before the launch next month.

Recommendation:

That the Board receive and endorse the Report and append it to the minutes of this meeting.

RECOMMENDED RESOLUTION: None

Handwritten signature of Sue Buckle in black ink.

Handwritten signature of Brian Taylor in black ink.

Sue Buckle, Manager, Communications & Outreach

Brian Taylor, CAO/Secretary-Treasurer