



**North Bay-Mattawa Conservation Authority
Members Meeting
November 24, 2021
at 5:30pm
VIA ZOOM**

**AMENDED
AGENDA**

Procedural Matters

1. Acknowledgement of Indigenous Traditional and Treaty Lands
2. Approval of the Agenda
3. Delegation(s)
4. Declaration of Pecuniary Interest
5. Adoption of Previous Minutes from October 27, 2021

Written Reports

6. Section 28 Approvals Report (**Appendix #1**)
7. Laurentian Escarpment Conservation Area (LECA) Trail Agreements (**Appendix #2**)

Discussion and Verbal Reports

8. 50th Anniversary Committee – update
9. 701 Oak Street East, North Bay – update
10. Conservation Lands Reserve

Other Business

11. New Business
12. Closed Session of the Committee of the Whole
13. Adjournment

**NORTH BAY-MATTAWA CONSERVATION AUTHORITY
MINUTES
of the**

NINTH meeting of the North Bay-Mattawa Conservation Authority held at 5:30 p.m. on November 24, 2021 as an electronic meeting via Zoom.

MEMBERS PRESENT:

Callander, Municipality of	-	Irene Smit	(5:30pm – 6:32 pm)
Calvin, Township of	-	Sandy Cross	(5:30pm – 6:32 pm)
Chisholm, Township of	-	Nunzio Scarfone	(5:30pm – 6:32 pm)
Mattawan, Municipality of	-	Michelle Lahaye	(5:30pm – 6:32 pm)
Mattawa, Town of	-	Loren Mick	(5:30pm – 6:32 pm)
North Bay, City of	-	Dave Mendicino	(5:30pm – 6:32 pm)
North Bay, City of	-	Chris Mayne	(5:30pm – 6:32 pm)
North Bay, City of	-	Ed Valenti	(5:30pm – 6:32 pm)
Papineau –Cameron, Township of	-	Shelley Belanger	(5:30pm – 6:32 pm)
Powassan, Municipality of	-	Dave Britton	(5:30pm – 6:32 pm)

MEMBERS ABSENT:

Bonfield, Township of	-	Jane Lagassie
East Ferris, Municipality of	-	Rick Champagne

ALSO PRESENT:

Ann Convery, Accounts Clerk
Brian Tayler, CAO, Secretary-Treasurer
Helen Cunningham, Manager, Finance & Human Resources
Kurtis Romanchuk, Water Resources Engineer
Rebecca Morrow, Administrative Assistant
Sue Buckle, Manager, Communications and Outreach
Troy Storms, Manager, Lands and Stewardship
Valerie Murphy, Regulations Officer

1. Acknowledgement of Indigenous Traditional and Treaty Lands

The Chair read a statement acknowledging Indigenous and Treaty Lands.

2. Approval of the Agenda

The Chair welcomed everyone to the meeting, and extended regrets on behalf of Jane Lagassie and Rick Champagne. The Chair advised the members of an amended agenda, after which the following resolution was presented:

Resolution No. 82-21, Valenti-Smit

THAT the agenda be approved as amended.

Carried Unanimously

3. Delegations

No delegations.

4. Declaration of Pecuniary Interest

None declared.

5. Adoption of Previous Minutes of October 27, 2021

After discussion, the following resolution was presented:

Resolution No. 83-21, Mayne-Lahaye

THAT the minutes from October 27, 2021 are adopted as presented.

Carried Unanimously

6. Section 28 Approvals

Brian Tayler presented Valerie's Report to the members. After discussion the following resolution was presented:

Resolution No. 84-21, Scarfone-Belanger

THAT the Development, Interference with Wetlands and Alterations to Shorelines and watercourses November 18, 2021 board report is received and appended to the minutes of this meeting.

Carried Unanimously

7. Laurentian Escarpment Conservation Area (LECA) Trail Agreements

Troy Storms presented the report to the Members. After discussion the members thanked Troy and staff for their involvement and for the report. After discussion the following resolution was presented:

Resolution No. 85-21, Mayne-Smit

THAT the North Bay-Mattawa Conservation Authority Members accept the report dated November 18, 2021 on the “Laurentian Escarpment Conservation Area (LECA) Trail Agreement (1) Department of National Defence and (2) The Corporation of the City of North Bay, and

FURTHER, approves of the Occupation Agreement and License Agreement and directs its officers to execute the Agreements, and;

THAT the board authorizes staff to make minor amendments as required from time to time on the agreements for the future management of the LECA.

Carried Unanimously

8. 50th Anniversary Committee - update

Sue Buckle updated the members on the 50th Anniversary plans. After discussion, the members thanked Sue for the update, and thanked staff and committee members for their good work.

9. 701 Oak Street East, North Bay - Update

Kurtis gave members an update on the activities at 701 Oak Street East, North Bay. After discussion, the members thanked Kurtis for his update.

10. Conservation Land Reserve

Brian Tayler gave an update to members on the Conservation Lands Reserve. After discussion the following resolution was presented:

Resolution No. 86-21, Valenti-Britton

THAT staff are directed to transfer \$10,000.00 from the Lands and Property capital account to the Conservation Lands Reserve account.

Carried Unanimously

11. New Business

Dave Mendicino advised members that has received a letter of resignation from Brian Tayler effective June 30, 2022. The members thanked Brian for his professionalism and dedication to the NBMCA.

12. Closed Session of the Committee of the Whole to discuss Personnel Matters

After discussion, the following resolutions were presented:

Resolution No. 87-21, Belanger-Scarfone

THAT the meeting move into a Closed Session of the Committee of the Whole to discuss personnel matters.

Carried Unanimously

Resolution No. 88-21, Mick-Valenti

THAT the meeting move out of the Closed Session of Committee of the Whole.

Carried Unanimously

13. Adjournment (6:32 p.m.)

As there was no further new business, the following resolution was presented:

Resolution No. 89-21, Belanger-Cross

THAT the meeting be adjourned, and the next meeting be held at 5:30 pm on Wednesday December 15, 2021 at in a format to be decided or at the call of the Chair.

Carried Unanimously



Dave Mendicino, Chair



Brian Tayler, Chief Administrative Officer, Secretary Treasurer

TO: The Chairman and Members
of the Board of Directors,
North Bay-Mattawa Conservation Authority

ORIGIN: Valerie Murphy, Regulations Officer

DATE: November 18, 2021

SUBJECT: Report on Development, Interference with Wetlands, and Alterations to
Shorelines and Watercourses Permits for the members information

Background:

Section 28 of the *Conservation Authorities Act*, and subsequently Ontario Regulation 97/04 empowers each Conservation Authority to establish their own regulation to prevent the loss of life and property due to flooding and erosion, and to conserve and enhance natural resources. On May 4, 2006 the North Bay-Mattawa Conservation Authority (NBMCA) received its regulation entitled the Development, Interference with Wetlands, and Alterations to Shorelines and Watercourse Regulation (Ontario Regulation 177/06). This regulation will continue to be used as the tool by which the NBMCA manages issues related to development in natural hazard areas including areas with floodplains, wetlands and steep slopes. Within this regulation, a permit may be given by an Authority for development applications within the Authority's jurisdiction for:

28(1)(b) prohibiting, regulating or requiring permission of the authority for straightening, changing, diverting or interfering in any way with the existing channel of a river, creek, stream or watercourse, or for changing or interfering in any way with a wetland;

28(1)(c) prohibiting, regulating or requiring the permission of the authority for development if, in the opinion of the authority, the control of flooding, erosion, dynamic beaches or pollution or the conservation of land may be affected by the development. (Conservation Authorities Act, R.S.O. 1990, Chapter C.27).

On February 8, 2013, the amended Ontario Regulation 177/06 came into effect. These amendments were approved by the NBMCA Board of Directors on December 19, 2012. One of the amendments that was included, and which was approved by the NBMCA Board of Directors, included the delegation of approvals of permit applications to the following designated employees:

- Chief Administrative Officer, Secretary-Treasurer
- Director, Planning & Development

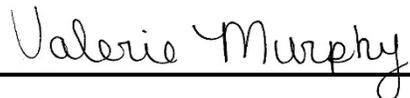
As such, this Board Report is being presented to the NBMCA Board of Directors for information purposes.

Analysis:

Ten new permits have been issued by the Conservation Authority since the previously approved minutes as per the policies, procedures and guidelines of the NBMCA under Development,

Interference with Wetlands and Alterations to Shorelines and Watercourses Regulation. A table summarizing the details of these permits is attached to this report.

Of the newly issued permits, three were issued for the placement of fill and site grading. Two permits were issued each for the construction of single-family dwelling and the construction of accessory structures. One permit was also issued for each of the following activities: the demolition of a dwelling, the re-alignment of a watercourse and the construction of a dock.



Valerie Murphy, Regulations Officer



Brian Tayler, CAO-Secretary Treasurer

DEVELOPMENT, INTERFERENCE WITH WETLANDS AND ALTERATIONS TO SHORELINES AND WATERCOURSES

FOR NBMCA BOARD INFORMATION ON: November 18, 2021

PERMIT YEAR: 2021

File No.	Name of Applicant	Municipality	Legal Description/ Address	Name of Regulated Feature	Nature of Work	Date Complete Application Received	Development, Interference with Wetlands and Alterations to Shorelines and Watercourses
							Permit No./Date of Issuance
RNB-21-86	Tracey Snarr	North Bay	3500 Widdifield Station Road	North River	To place fill to create new driveway and install drainage culvert under driveway	October 21, 2021	#119-21 October 28, 2021
RNB-21-87	Esma Egab City of North Bay	North Bay	1059 Lakeshore Drive	Unevaluated wetland	To demolish existing dwelling and place fill to grade excavation	October 22, 2021	#120-21 October 28, 2021
RPA-21-06	Gary Bath	Papineau Cameron	5182 Highway 17 East	Earl's Lake	To reconstruct cabins destroyed by fire in same footprint	October 26, 2021	#121-21 October 28, 2021
RNB-21-85	Joe Rogers Bay builders	North Bay	Lot #4 Phase II Kenreta	Escarpment	To place fill, grade, stabilize slope and construct a new single-family dwelling	October 27, 2021	#122-21 October 28, 2021
RNB-21-63	Redpath Holdings Inc.	North Bay	4400 Highway 11 North	Chippewa Creek Provincially Significant Wetlands and Unnamed tributary	To realign watercourse, to reroute existing driveway and construct a new accessory building	October 28, 2021	#123-21 November 4, 2021
RNB-21-84	Kendra and Travis Wilkins co Bay Builders	North Bay	Lots 11 and 12 Surrey Drive	Escarpment	To grub site, to expose bedrock and construct a temporary drainage swale on the property	October 29, 2021	#124-21 November 4, 2021

DEVELOPMENT, INTERFERENCE WITH WETLANDS AND ALTERATIONS TO SHORELINES AND WATERCOURSES

FOR NBMCA BOARD INFORMATION ON: November 18, 2021

PERMIT YEAR: 2021

REF-21--18	John and Susan Symons	East Ferris	26 Montcalm Lane	Trout Lake	To reconstruct single family dwelling on existing foundation	November 3, 2021	#125-21 November 4, 2021
RBO-21-06	Marco DiMarco	Bonfield	Vacant Lot Landry Lane	Lake Nosbonsing	To construct a boardwalk and dock to Lake Nosbonsing	November 8, 2021	#126-21 November 18, 2021
RNB-21-89	Laurentian Ski Hill c/o Emma Jones	North Bay	15 Janey Ave – Ski Hill	Escarpment	To place fill on Steve Omischl ski run to create mogul course and to place rip rap at bottom of slingshot for drainage	November 12, 2021	#127-21 November 15, 2021
RNB-21-88	Gordon Davies	North Bay	1206 Premier	Lake Nipissing	To place fill to floodproof new garage. To construct new detached garage.	November 8, 2021	#128-21 November 18, 2021

TO: The Chairperson and Members
of the Board of Directors,
North Bay-Mattawa Conservation Authority

ORIGIN: Troy Storms, Manager, Lands & Stewardship

DATE: November 18, 2021

SUBJECT: **Laurentian Escarpment Conservation Area (LECA) Trail
Agreements: (1) Department of National Defense and (2) The
Corporation of the City of North Bay**

Background:

North Bay-Mattawa Conservation Authority (NBMCA) has historically had long lasting relationships with Department of National Defense (DND) and the City of North Bay (CNB) to manage designated trails on the Laurentian Escarpment locally known as the Laurentian Escarpment Conservation Area (LECA) and trails.

The Laurentian Escarpment trails network traverses the Laurentian Escarpment topography, crossing private lands which are used by the general public for recreational activities.

These lands have been identified as part of the City of North Bay Active Transportation Master Plan and are considered a “gem” for future opportunities as NBMCA moves to create a destination of opportunities for programming, and special events.

NBMCA historically has had verbal authorization to utilize and manage the Richardson’s Ridge trail which intersects two (2) private land parcels as part of the Laurentian Escarpment Conservation Area trails network. NBMCA specifically manages the “trail portion” of the private lands for multi-use recreation (i.e. hiking, biking etc.).

The NBMCA has recently finalized the following two (2) land use agreements for the Laurentian Escarpment Conservation trails network.

1. License of Occupation – Department of National Defense
2. License of Agreement – The Corporation of the City of North Bay

NBMCA requires formal land use agreements between both applicable parties in order to maintain future trails, obtain opportunities for funding, ensure future investments are protected, and continue to provide long lasting recreational use on the North Bay’s Laurentian Escarpment.

It is NBMCA’s model to include “generally accepted trail development and standards” to formalize a final trail network. NBMCA will engage service clubs and volunteers to assist with future work programs so that an operationalized approach is achieved.

The new comprehensive agreements include, but not limited to, the following:

- Term of agreement (minimum 10 years with options to extend or terminate)
- Grant of use and obligations
- Multi-use recreation
- No motorized vehicle use with exception of contractors, volunteers, and service clubs
- Cross liability provisions

Analysis:

The new Agreements have been prepared and reviewed by each party. A line-by-line review and update was completed for terminology, intent, management requirements and obligations to meet current standards for operating trails. Together, NBMCA, DND, and CNB negotiated, deliberated, and worked hard to come to a final version of the agreements. These new agreements will serve as consistent documentation which guides NBMCA staff when concise decisions are required to manage the LECA future trail network.

RECOMMENDED RESOLUTION:

That the North Bay-Mattawa Conservation Authority Members accepts this report; and

Further, approves of the Occupation Agreement and License Agreement and directs its officers to execute the Agreements; and

Further, that the Board authorizes staff to make minor amendments, as required, from time to time on the agreement for the future management of the LECA.



Troy Storms, Manager, Lands & Stewardship



Brian Tayler, CAO, Secretary-Treasurer