

**NORTH BAY-MATTAWA CONSERVATION AUTHORITY
MINUTES
of the**

FOURTH Meeting of the North Bay-Mattawa Conservation Authority held at 6:00 p.m. on April 24, 2019 in the North Bay-Mattawa Conservation Authority Natural classroom, 15 Janey Avenue North Bay, Ontario.

MEMBERS PRESENT:

Bonfield, Township of	-	Jane Lagassie	(6:16pm – 7:17pm)
Callander, Municipality of	-	Rob Noon	(6:16pm – 7:17pm)
Calvin, Township of	-	Dean Grant	(6:16pm – 7:17pm)
Chisholm, Township of	-	Nunzio Scarfone	(6:16pm – 7:17pm)
East Ferris, Municipality of	-	Pauline Rochefort	(6:16pm – 7:17pm)
Mattawa, Town of	-	Loren Mick	(6:16pm – 7:17pm)
Mattawan, Municipality of	-	Michelle Lahaye	(6:16pm – 7:17pm)
North Bay, City of	-	Dave Mendicino	(6:16pm – 7:17pm)
North Bay, City of	-	Chris Mayne	(6:16pm – 7:17pm)
North Bay, City of	-	Simon Blakeley	(6:16pm – 7:17pm)
Papineau –Cameron, Township of	-	Shelley Belanger	(6:16pm – 7:17pm)
Powassan, Municipality of	-	Dave Britton	(6:16pm – 7:17pm)

ALSO PRESENT:

Brian Tayler, CAO, Secretary-Treasurer
David Ellingwood, Supervisor, Source Water Protection
Rebecca Morrow, Administrative Assistant
Sue Buckle, Manager, Communications & Outreach
Troy Storms, Manager, Lands & Stewardship

1. Chair's remarks

None recorded.

2. Approval of the Agenda

The Chair welcomed everyone to the meeting. After discussion the following resolution was presented:

Resolution No. 45-19, Mick-Noon

THAT the agenda be approved as amended.

Carried Unanimously

3. Confirmation of Delegation(s)

No delegations.

4. Delegations

None.

5. Adoption of Previous Minutes of March 27, 2019

After discussion, questions and answers the following resolution was presented:

Resolution No. 46-19, Britton-Grant

THAT the minutes from the March 27, 2019 meeting are adopted as presented.

Carried Unanimously

6. Declaration of Pecuniary Interest

None declared.

7. In-camera Session

After discussion the following resolutions were presented:

Resolution No. 47-19, Mendicino-Scarfone

THAT the meeting move into a closed in-camera session to discuss personnel, legal and property matters.

Carried Unanimously

Resolution No.48-19, Lahaye-Belanger

THAT the meeting move out of a closed in-camera session and into an open session of the Authority meeting.

Carried Unanimously

Resolution No.49-19, Lahaye-Mendicino

THAT Officers of the North Bay-Mattawa Conservation Authority are authorized to accept a donation of land described as PIN 49127-0506 in the City of North Bay.

Carried Unanimously

Resolution No.50-19, Lagassie-Scarfone

THAT the 2019 NBMCA Budget revisions be approved as presented to reflect changes made to amounts received from provincial funding to section 39 of the Conservation Authorities Act of Ontario.

Carried Unanimously

8. Section 28 Approvals

The members reviewed the report. After discussion, the following resolution was presented:

Resolution No. 51-19, Blakeley-Mick

THAT the Development, Interference with Wetlands and Alterations to Shorelines and Watercourses April 16, 2019 board report is received and appended to the minutes of this meeting.

Carried Unanimously

9. Communications & Outreach

Sue Buckle presented members with a communications Report dated April 24, 2019. Sue also reviewed the new Website with members. After discussion, the members thanked Sue for her presentation and the following resolution was presented:

Resolution No. 52-19, Belanger-Scarfone

THAT the Communications Report dated April 24, 2019 is received and appended to the minutes of this meeting.

Carried Unanimously

10. Spring Freshet update

Brian Tayler gave an update on the spring Freshet conditions. After discussion, the Members thanked Brian for the update.

11. New Business

None reported

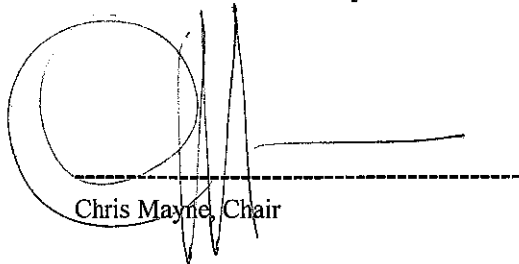
12. Adjournment (7:17p.m.)

As there was no new business, the following resolution was presented:

Resolution No. 53-19, Mick-Lahaye

THAT the meeting be adjourned, and the next meeting be held at 5:30 pm Wednesday May 22, 2019 at the Authority Office, 15 Janey Avenue, North Bay, Ontario or at the call of the Chair.

Carried Unanimously



Chris Mayne, Chair



Brian Tayler, Chief Administrative Officer, Secretary Treasurer

TO: The Chairman and Members
of the Board of Directors,
North Bay-Mattawa Conservation Authority

ORIGIN: Valerie Murphy, Regulations Officer

DATE: April 16, 2019

SUBJECT: Report On Development, Interference with Wetlands, and
Alterations to Shorelines and Watercourses Permits for board
approval

Background:

Section 28 of the *Conservation Authorities Act*, and subsequently Ontario Regulation 97/04 empowers each Conservation Authority to establish their own regulation to prevent the loss of life and property due to flooding and erosion, and to conserve and enhance natural resources. On May 4, 2006 the North Bay-Mattawa Conservation Authority (NBMCA) received its regulation entitled the Development, Interference with Wetlands, and Alterations to Shorelines and Watercourse Regulation (Ontario Regulation 177/06). This regulation will continue to be used as the tool by which the NBMCA manages issues related to development in natural hazard areas including areas with floodplains, wetlands and steep slopes. Within this regulation, a permit may be given by an Authority for development applications within the Authority's jurisdiction for:

28(1)(b) prohibiting, regulating or requiring permission of the authority for straightening, changing, diverting or interfering in any way with the existing channel of a river, creek, stream or watercourse, or for changing or interfering in any way with a wetland;

28(1)(c) prohibiting, regulating or requiring the permission of the authority for development if, in the opinion of the authority, the control of flooding, erosion, dynamic beaches or pollution or the conservation of land may be affected by the development.(Conservation Authorities Act, R.S.O. 1990, Chapter C.27).

On February 8, 2013, the amended Ontario Regulation 177/06 came into effect. These amendments were approved by the NBMCA Board of Directors on December 19, 2012. One of the amendments that was included, and which was approved by the NBMCA Board of Directors, included the delegation of approvals of permit applications to the following designated employees:

- Chief Administrative Officer, Secretary-Treasurer
- Director, Planning & Development

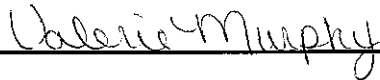
As such, this Board Report is being presented to the NBMCA Board of Directors for information purposes.

Analysis:

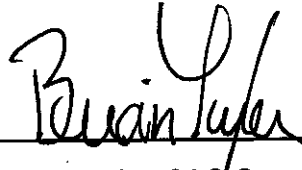
Two new permits and one permit amendment have been issued by the Conservation Authority in 2019 since the previously approved minutes as per the policies, procedures and guidelines of the NBMCA under Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Regulation. A table summarizing the details of these permits and amendment is attached to this report.

Of these two permits, one was issued for the routine maintenance dredging of a public boat launch and one was issued for the replacement of an existing dock.

The permit amendment was for maintenance and stabilization work on an existing retaining wall.



Valerie Murphy, Regulations Officer



Brian Tayler, CAO-Secretary Treasurer

DEVELOPMENT, INTERFERENCE WITH WETLANDS AND ALTERATIONS TO SHORELINES AND WATERCOURSES

PERMIT YEAR: 2019

FOR NBMCA BOARD INFORMATION ON: April 16, 2019

File No.	Name of Applicant	Municipality	Legal Description/ Address	Name of Regulated Feature	Nature of Work	Date Complete/Application Received	Development Interference With Wetlands and Alterations to Shorelines and Watercourses Permit No./Date of Issuance
RNB-19-02	MNRF c/o City of North Bay	North Bay	Armstrong Park Boat Launch	Trout Lake	Routine boat launch maintenance dredge	March 26, 2019	#5-19 April 4, 2019
RCALL-19-02	Graham Hallett	Callander	359 Greenwood Road	Callander Bay	Replace existing dock	April 9, 2019	#6-19 April 9, 2019
Amendments							
RCALL-18-07	North Bay Yacht Club c/o Michel Mino	Callander	305 Greenwood Road	Callander Bay	Construct tie backs for existing wood retaining wall	April 8, 2019	#91-18 Amendment #1 April 9, 2019

TO: The Chairman and Members of the Board of Directors,
North Bay-Mattawa Conservation Authority

ORIGIN: Sue Buckle, Manager, Communications and Outreach

DATE: April 24, 2018 Board Meeting

SUBJECT: Communications and Outreach Update

Background:

The role of Communications and Outreach at NBMCA is to undertake corporate communications initiatives and provide internal support to the CAO and program staff to help raise awareness of NBMCA and our role as watershed managers; foster environmentally sustainable behaviours; and further the implementation of strategic priorities. Communications and outreach initiatives are developed with an integrated approach, based on a continuum of desired outcomes with our stakeholders – to inform, educate, dialogue, foster stewardship or advocate.

Analysis:

NBMCA's Communication and Outreach efforts in the first quarter of 2019 focused on updating and expanding our digital communication channels. www.nbmca.ca was redesign and developed to provide great cyber security, incorporate video and connect with our stakeholders in more relevant ways. A number of new videos were developed for the Year in Review, Watershed Report Card, Water Quality Monitoring, and NBMCA Snow Course, and the Mattawa River Canoe Race. The Chippewa Creek Class EA and a partnership with Nipissing University related to algal bloom assessment training for students from five Ontario university were featured in two videos are posted on NBMCA/s You Tube Channel.

In the coming months, we'll be expanding our presence on social media, specifically Instagram, Facebook and Twitter, and utilizing video to enhance our messaging.

Recommendation:

That the Board receives and accepts the Report and appends it to the minutes of this meeting.

RECOMMENDED RESOLUTION:

None required.



Sue Buckle, Manager, Communications & Outreach



Brian Tayler, CAO/Secretary-Treasurer



Communications & Outreach Update Report to the Board – April 24, 2019

NBMCA Outreach Initiatives January to April 2019

Involving NBMCA program staff from Communications & Outreach, Lands & Stewardship, Planning & Development, On-site Sewage Systems, and Watershed Management.

February 24	North Bay Seed Exchange and EcoFair Organized by Nipissing Area Food Charter (Communications & Outreach)
February 24	Toronto Outdoor Show Promotion of Mattawa River Canoe Race at Ontario Marathon Canoe and Kayaking Association (OMCKRA) Booth and Tourism North Bay Booth (Communications & Outreach)
February 25 March 1	Invasive Species Awareness – Social Media Campaign during Invasive Species Awareness Week in conjunction with Invasive Species Centre (Communications and Outreach)
March 13	Callander Public Library – Climate Change and Flooding Children’s Program Workshop (Communications & Outreach)
March 21	North Almaguin Planning Board presentation (Planning and Development)
March 22	Media Workshop – The Science behind Flood Forecasting Training for media on NBMCA’s Flood Forecasting (Communications & Outreach, Watershed Management)
April 8	Septic Installers Meeting – Parry Sound District in Parry Sound (On-site Sewage System)
April 25	Septic Installers Meeting – Nipissing / East Parry Sound (On-site Sewage System)

Upcoming Events & Initiatives

May 7 – 11	Clean, Green & Beautiful North Bay Steering Committee / Clean-Up Partnership with City of North Bay, Heritage Gardeners, NB District Chamber of Commerce, Clark Communications, (Communications & Outreach)
May 7 – 11	Chippewa Creek EcoPath Adopt-the-Creek Volunteer Clean-up

May 10-12	North Bay Home Show – North Bay Home Builders Association Memorial Gardens, North Bay (Communications & Outreach)
May 11	Scout Tree Plant (Stewardship)
May 25	Forest Talk Radio Launch Laurier Woods Conservation Area (Communications & Outreach, Lands, Friends of Laurier Woods)
May 26	East Ferris Trade Show (Communications & Outreach)
May/June	Environmental Programs for Schools Nature & You @ NBMCA's Natural Classroom
July 26	Eau Claire Gorge Hike (Communications & Outreach, Lands & Stewardship)
July 27	Mattawa River Canoe Race
July/August	Environmental Summer Camps – Canadian Ecology Centre @ NBMCA's Natural Classroom
July/August	Zumba on the Beach & SUP Yoga @ Elks' Lodge 25 Family Park (Private providers)
August 17	Louise de Kilrine Lawrence Nature Festival, Laurier Woods Conservation Area Partnership with Nipissing Naturalists (Communications & Outreach, Lands & Stewardship, Water Resources)
September 23	Chippewa Creek EcoPath Festival Supported by City of North Bay, North Bay Indigenous Friendship Centre, Heritage Gardeners, Trees4Nipissing, Eagle Tree Service (Communications & Outreach, Stewardship)

NBMCA's 2019 Digital Communications

Websites

nbmca.ca
actforcleanwater.ca
chippewaecopath.ca
mattawarivercanoerace.ca
restoreyourshore.ca

Facebook

facebook.com/NBMCA
facebook.com/ChippewaCreekEcoPath

Twitter

@theNBMCA
@ChippewaEcoPath
@MRcanoerace

Instagram

[nbmcainfo](https://www.instagram.com/nbmcainfo)